Pre-Application Questionnaire

This pre-application questionnaire is <mark>for your use</mark> to determine if you are eligible to apply for a Community Foundation grant. The purpose of this questionnaire is to save your organization time and effort if there are obvious reasons for which your proposal cannot be accepted.

		Yes	No
Questions			
1.	Is your organization one of the following: a federal 501(c)(3) tax-exempt organization, a government entity, school district, college or university, or a church?	☐	☐
2.	Have all final reports due to the Foundation on previous completed, paid grants been submitted? (If you are unsure, feel free to contact the Foundation at (989) 354-6881 or toll-free at (877) 354-6881 to verify.)	☐	☐
3.	Will your project directly benefit residents of one of these counties? OR if you are a national organization, is there a local partner organization involved with your project?	☐	☐

- Community Foundation for Northeast Michigan (Alpena, Alcona, Montmorency and Presque Isle Counties)
- Iosco County Community Foundation (Iosco County)
- North Central Michigan Community Foundation (Crawford, Ogemaw and Oscoda Counties)
- Straits Area Community Foundation (Cheboygan County and Mackinaw City)

		Yes	No
4.	Has the Board and/or the CEO of your organization approved the submission of this request? (For schools, this is the principal or superintendent. For government entities, this is the person responsible for the entire governmental unit: i.e., city clerk for cities, board of commissioners chairman for a county; township clerk for townships) Their signature must be on the application.	☐	☐

Can you verify that:

		Yes	No
5.	This project is <u>not</u> for religious programs or projects that promote a particular faith?	☐	☐
6.	This project is meant to support an organization, and not a particular individual?	☐	☐
7.	This project is for expenses incurred <u>after</u> final approval of our Board of Trustees? (generally 1 ½ months following the grant deadline) AND that this grant would not be used to cover deficits or previously incurred expenses?	☐	☐

If you answered yes to all of these questions, you are eligible for consideration for a grant from the Community Foundation. The next steps are to:
- Read the Foundation's grantmaking guidelines
- Complete and submit your grant application

If you have any questions, feel free to call and speak with our program staff at (989) 354-6881.