



COMMUNITY IMPACT MINI-GRANT APPLICATION

(For grants up to \$1,000)

The Community Foundation for Northeast Michigan (CFNEM) considers grant requests three times each year. The original application should be submitted to the CFNEM office at 100 N. Ripley, Suite F, P.O. Box 495, Alpena, Michigan, 49707 or via e-mail to wiesenj@cfnem.org, by January 15, July 15 or October 15 for review by the grant screening committee. (You may reproduce this application on your word processor. If you will not be using a computer, please be sure your application is legible and written in ink.)

Legal Name of Organization making this request: _____

Street Address: _____ **City/State/Zip:** _____

EIN/Federal ID Number: _____ (required)

Executive Director: _____ **Phone:** _____

PROJECT CONTACT INFORMATION

Project Contact Person and Title: _____

Street Address: _____ **City/State/Zip:** _____

Phone: _____ **E-mail Address:** _____

Title and Date of Program/Project: _____

Amount requested: _____
(Not to exceed \$1,000)

Program Description: Describe the project giving a brief overview of how it will be carried out, who will benefit from it, and any other general information to show how the grant funds will be utilized.

- **Applicant Organization:** Briefly describe the applicant organization.

- **Project Budget:** Include a list of anticipated revenues and expenses, and the specific items or services for which this grant will be used to purchase.

CERTIFICATION

To the best of my knowledge and belief, statements in the foregoing application are true and correct; the document has been duly authorized by the governing body of the applicant; and the applicant organization will comply with applicable laws, regulations, terms and conditions in effect at the time of the grant.

I understand that CFNEM, in evaluating this grant application, may, if it deems appropriate, review any and all of the information submitted as part of this request with advisors of CFNEM’s choosing.

If a 501(c)(3) nonprofit organization, school, church or governmental body:

Signature of President or Executive Director of Applicant Organization

Date

Signature of Project Contact Person

Date

***Note:** If you complete this form on your computer, you may save it to your own computer. Mini-grant applications must be submitted by mail to CFNEM, 100 N. Ripley, Suite F, Alpena, MI 49707 or e-mail to wiesenj@cfnem.org. Once you have completed the application, please print two copies: one to mail to our office, and one for your records.