

NORTH CENTRAL MICHIGAN COMMUNITY FOUNDATION

Grant Policy

1. APPLICANT ELIGIBILITY

- a. All applying organizations must currently be a nonprofit organization under IRS code 501(c)(3), or a church, school, or government agency.

2. GRANT FUNDING

- a. An organization may apply each year for a grant. However, no program may be funded for more than two (2) consecutive grant cycles or two (2) years, whichever is longer.
- b. The Community Foundation will not support the sustained funding of any program.
- c. Repeated applications and previously funded projects cannot be guaranteed additional funding after the first two years or grant cycles of funding.
- d. Grants will not be awarded to:
 - i. Individuals
 - ii. Churches or religious organizations for religious purposes
 - iii. General operating expenses of an organization
 - iv. Capital or fundraising campaigns
 - v. Political campaigns

3. GRANT SCREENING COMMITTEE

- a. All members of a grant screening committee, including the Youth Advisory Council (YAC), are required to sign a Conflict of Interest form.
- b. All members of a grant screening committee must disclose to the Community Foundation board any involvement with organizations or businesses that may affect their decisions while participating in the grant review.
- c. If a committee member has a conflict of interest with a grant applicant, they must abstain from voting and voicing any opinions that may sway the decision of the committee.

4. GRANT FUNDING TIME FRAME

- a. When a grant has been approved for funding, the grantee shall expend the full amount of the grant within one year from the date of approval.
- b. If the grantee is unable to expend the award before that date, the grantee may contact the Community Foundation office, in writing and before the one-year deadline date, for a six (6) month extension. If no request is made for an extension and the deadline date has passed, the grantee will be notified that the award will be closed within two (2) months following the notification if no extension is requested.

Approved by the NCMCF Board of Directors on August 15, 2007.